

# FILTER PAK for CAP1200 Series

Changing filters routinely and changing the UV lamp annually on your CAP1200 filtration system will keep your unit operating at peak efficiency. This FILTER PAK contains the replacement items you need for operating one-year (does not include the HEPA filter).

Let's get started!

**Required Tools:**     **Phillips screwdriver**  
                                 **Gloves**

**Kit contains:**     12- H601 first stage pre-filters (one per month)  
                                 2- H502 second stage filters (two per year)  
                                 1- VL1002 high capacity carbon filter pack (one per year)  
                                 1- UVP625 or UV625 ultraviolet lamp (one per year)

## Changing the first, second or third stage filter:

1. Turn the unit off by pressing the green rocker switch located on the right side of the unit.



2. Pull up on the door latch and open the filter access door by pulling down on the panel.



3. Remove the old filter and replace with the new filter. When replacing the carbon filter pack be sure to remove it from the poly bag before inserting it into your unit.
4. Close the door panel firmly and lock it into place by pressing the door latch down.
5. Turn the unit on.

## Replacing the Ultraviolet Lamp:

**WARNING:** The UV or UV Plus lamp in this unit gets extremely hot during operation. To allow the lamp to cool sufficiently, unit must be turned "OFF" for at least 15 minutes before replacing or cleaning lamp. Touching the lamp immediately after turning unit "OFF" will result in severe skin burns.

**CAUTION:** Always turn the CAP1200-UVP and furnace/air conditioning system "OFF" before replacing the HEPA filter and/or lamp. Place a piece of tape over the ON/OFF switches to ensure that they remain in the "OFF" position while replacing the HEPA filter and/or lamp.

1. Turn the furnace/air conditioning system OFF. Make sure the power to the CAP unit is OFF. The unit power control is a green "rocker switch" located on the right side of the unit.  
Allow the lamp to cool 15 minutes before removing it.
2. Remove the 5-Phillips screws from the front panel of the CAP1200 series unit. The top 3 screws may be partially hidden by the filter access door. Open the filter access door to provide room to remove the screws.
3. After all screws are removed, lift the door up slightly and swing it out from the bottom lip. Then pull down and remove the door from the unit front.
4. You will see the cylindrical HEPA filter and the ultraviolet lamp that is located inside the round filter.
5. Put on cotton gloves. Reach into the top of the round filter and pull the lamp out from the top clip. (The lamp is held into place by clips at the top and the bottom.) The lamp connects to the socket with a 4-prong connection. Unplug the UV lamp from the socket and wiring harness and lift up to remove the lamp from the bottom bracket.
6. Remove the new lamp from the packaging while wearing gloves. AVOID touching the lamp glass, as oils from your hands will reduce the performance of the lamp. If the glass is accidentally touched, it can be cleaned with a glass cleaner and soft cloth.
7. Insert the lamp into the filter area. Connect the 4-prong connection and then insert the bottom and top of the lamp into the clips for a secure installation. Make certain that the replacement lamp is the same part number as the original lamp.
8. Replace the front panel. Slide the top under the opened filter access door and then slide the bottom lip into place. Attach with the Phillips screws.
9. Turn the unit to the ON position. Check the UV site glass located near the on/off rocker switch to confirm that the UV lamp is on and operating properly.

